



Mike DeWine, Governor
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Ohio Learn – myOhio

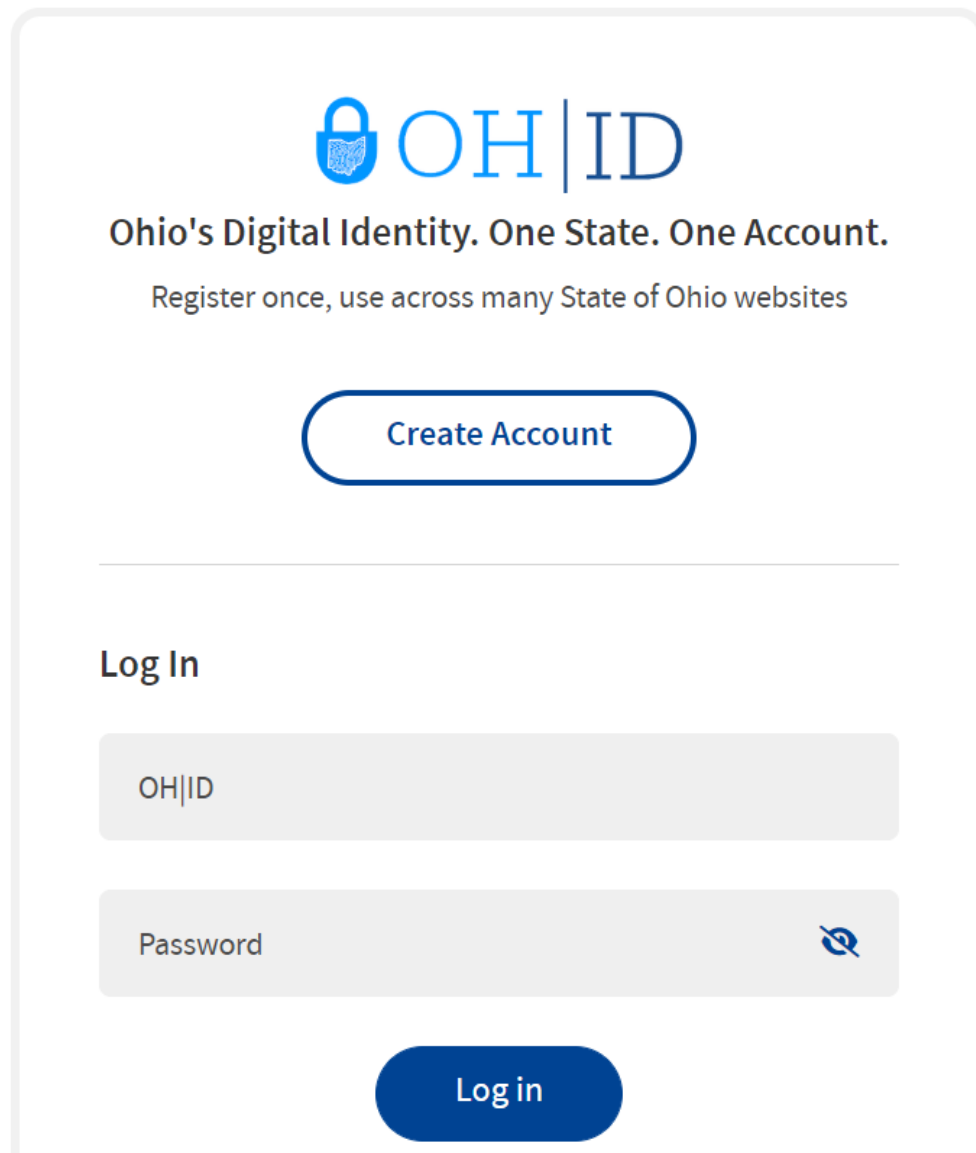


Office of Budget
and Management

Accessing Grant Training in Ohio Learn Job Aid

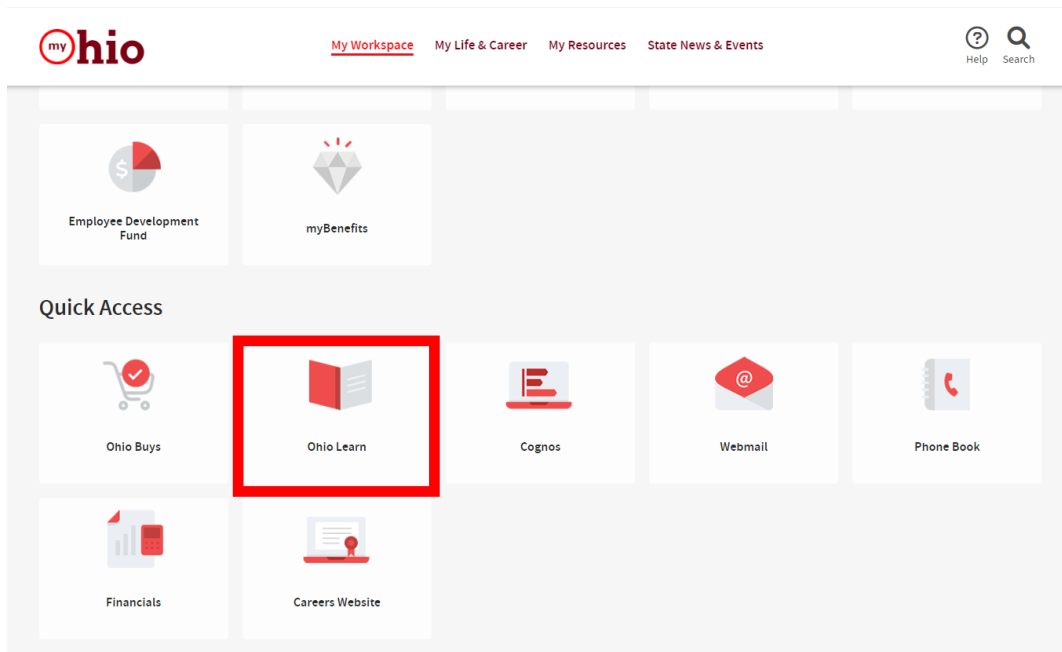
This Job Aid is to assist myOhio users with accessing grant training courses in Ohio Learn.

- 1) Go to <https://ohid.ohio.gov/wps/portal/gov/ohid/login> and login using your OH|ID and password.

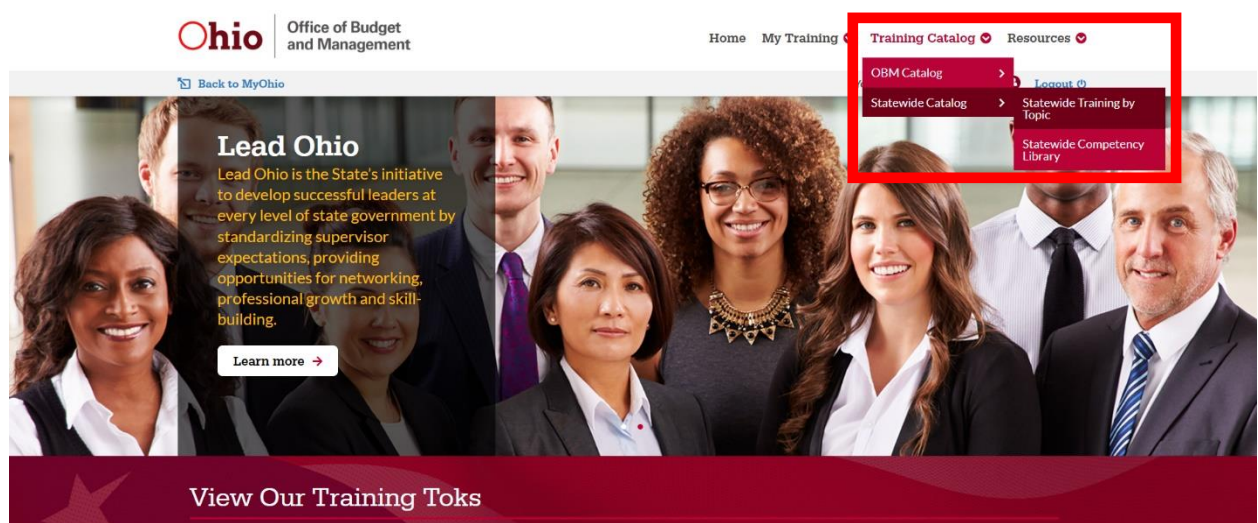


The screenshot shows the OH|ID login and registration interface. At the top, there is a logo consisting of a blue padlock icon with a map of Ohio inside, followed by the text "OH|ID" in blue. Below the logo, the text "Ohio's Digital Identity. One State. One Account." is displayed in bold black font. Underneath, a smaller line of text reads "Register once, use across many State of Ohio websites". A prominent blue button with white text "Create Account" is centered below this text. A horizontal line separates the registration section from the login section. The login section is headed "Log In" in bold black font. It contains two input fields: the first is labeled "OH|ID" and the second is labeled "Password". The password field has a blue eye icon to its right, indicating a toggle for visibility. Below the input fields is a large blue button with white text "Log in".

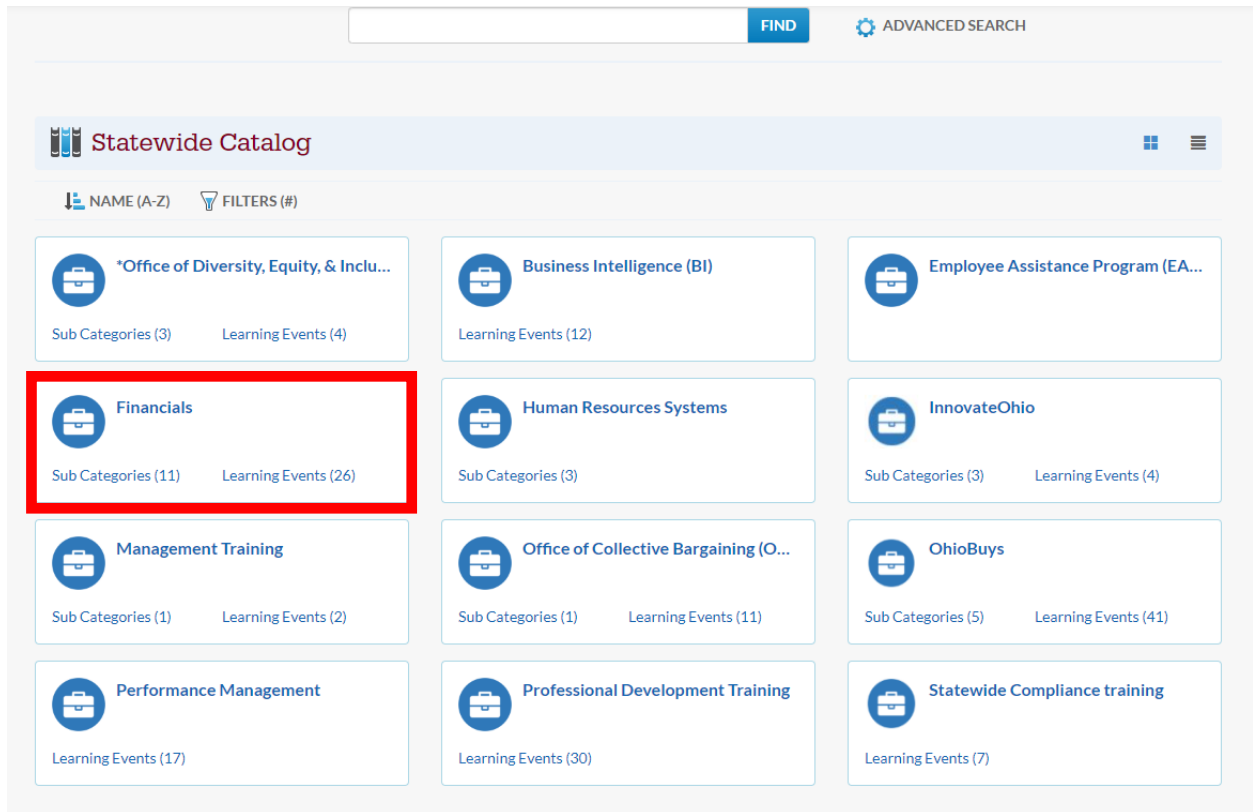
- 2) After successfully signing in, you will be brought to the myOhio home page. Click on the Ohio Learn tile in the Quick Access section of the home page to access Ohio Learn.



- 3) Hover over Training Catalog in the top menu and click on “Statewide Training by Topic” within the “Statewide Catalog.”



- 4) Click on the Financials tile within the Statewide Catalog to access all the financial training courses available.




- 5) Checkmark the “Grants” category to filter the training courses so only the grant training courses are displayed. Review the various training descriptions and click the blue “Launch Course” button to launch the desired training course.

Statewide Training by Topic

Search or browse the catalog below to find training organized by topic or category. Launch courses, enroll in instructor-led training, and map yourself to Learning Plans—all directly from the catalog. You may click on a training title to view more information. Your in-progress courses and ILTs accessed from the catalog will appear in [My Statewide In-Progress Training](#), and in-progress Learning Plans accessed from the catalog will appear in [My Statewide Learning Plans](#).


Search the Statewide Catalog

 ADVANCED SEARCH

Statewide Catalog

[← BACK](#)[Statewide Catalog](#) > [Financials](#)

NARROW RESULTS

 NAME (A TO Z)

ITEM TYPES

☐ Course (1)

CATEGORIES

☐ Financials (26)☐ Payment Card (5)☐ Asset Management (3)☐ General Ledger (3)☐ Debt Management (2)☐ State Budget Training (2)☐ Accounts Payable (1)☐ Accounts Receivable (1)☐ Grants (1)☒ Grants (1)☐ Purchasing (1)☐ Travel and Expense (1)[less](#)

Grants Lifecycle Overview (20 minutes)

This course discussed the roles of the grantor and grantee, as well as, the three phases of the grants lifecycle.

[Launch Course](#)

TYPE	Course	STATUS	Completed	CATEGORY	Grants, Financials
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